



GENERAL TOUR POLICIES

PAYMENTS

All initial deposits are non refundable! Deposits must be made by school, activity or booster club account. Personal checks will not be accepted! All payments are due in the accounting office BY the deadline date specified NOT postmarked by that date.

CANCELLATIONS

All initial deposits received are non-refundable! Subsequent payments received prior to the 60 day deadline may be transferred to someone taking that student's place. However, payments cannot be transferred to another participant, participant's balance or final balance.

All cancellation requests MUST be sent in writing to HTEDance's main office in San Antonio, Texas. It must be received 61 days or more PRIOR to the final payment date of that tour.

After 60 days PRIOR to the final payment date, no refunds are allowed. Cancellation Insurance is highly recommended!

REFUNDS

If cancellation request is received and approved within the time frame outlined above, all monies, less the original deposit, will be refunded to the originating entity. No personal refunds will be made!

ROOMMATES:

HTEDance Special Events does not provide roommate location assistance. Please check and double check your rooming lists before turning them into us as rooming list changes can result in a change fees. Change fees range from \$50 - \$250. So please be accurate!

URGENT - Your final bill will reflect your rooming list. Please make sure that it is accurate as we do NOT edit your rooming list! We leave that to you!!!

RETURNED CHECKS:

HTEDance Special Events charges \$30.00 for all returned checks. Once a returned item has been received in our offices, replacement funds MUST be received within 96 hours of receipt of the returned item in the form of cashier's check or money order. A separate cashier's check or money order MUST accompany this payment to cover the \$30.00 fee.

CHAPERONES:

HTEDance Special Events is pleased to extend our group's pricing and packages to your chaperones. However, as an organization who promotes an all-American, clean cut image, we are responsible for the health, happiness, safety AND virtue of our participants. As such, HTEDance must act accordingly.

(Continued on page 2)



GENERAL TOUR POLICIES

(Continued from page 1)

CHAPERONES: *(continued)*

Hence, we respectfully require that chaperones not interfere with the daily activities and responsibilities of the managing staff. All students are expected to abide by the rules set forth by HTE-Dance Special Events. All violators will be sent home at their parent's expense. That decision will be made strictly by an HTEDance staff member.

Chaperones interfering will be respectfully asked to remove themselves from the daily participation of the tour.

GENERAL CONDITIONS

HTEDance Special Events of Dallas, Texas gives notice that all tickets and coupons are issued by Unique Events, and disbursed by HTEDance. All arrangements for transportation or conveyance, or for hotel accommodations, are made by UNIQUE EVENTS AS AGENTS upon the express condition that they shall not be liable for any injury, damage, loss, accident. Delay or irregularity which may be occasioned either by reason or defect in any vehicle or through the acts of default in any vehicle or through the acts of default of any company or person engaged in conveying the passenger, or in carrying out arrangements of the tour(s) or otherwise in connection therewith, or of any hotel proprietor or servant, such conveying, etc. is subject to the laws of the country where the conveyance, etc is provided.

The aforementioned companies can accept no responsibility for losses or additional expenses due to delay or changes in plans or other services, sickness, weather, strikes, war, quarantine or other causes. All losses or other expenses will be borne by the passengers. The right is reserved to decline, accept or retain any person as a member of any tour or to cancel or alter any tour if circumstances require it. Any and/or all transportation companies whose services are featured in these tours are not to be held responsible for any act, omission or event during the time passengers are not on board their respective conveyance. The passage contract in use by these companies, when issued, shall constitute the sole contract between the companies and the purchaser of these tours and/or passage.

LUGGAGE NOTE:

All rates shown in this program are based on current tariffs, taxes, etc. and are subject to adjustment in the event of changes, therein, prior to tour departure. Baggage is "at owner's risk throughout the journey; insurance should be arranged at time of booking. Should your luggage be lost during our event, while we will make every effort to assist, we CANNOT be held responsible for it's loss, it's contents and/or it's relocation.